



## **GRANT FUNDING GUIDLINES**

### **Mission**

Education, support and promotion of Restorative Justice principles and practices to repair harms and restore relationships in the Pikes Peak Region.

### **Vision**

Restorative Justice will be the first and on-going consideration for every case of harm or offense in the Pikes Peak Region.

### **Values**

To promote and support restorative justice principles and practices to enable victims, offenders and the community to repair harms and restore relationships within the Pikes Peak Region.

### **Geographic and Programmatic Focus**

The PPRJC has a preference to provide grants to help to support, educate, and encourage the use of restorative justice practices in the Pikes Peak Region. However, we will accept and evaluate applications throughout El Paso, Teller, and Pueblo Counties.

### **Eligibility**

Grant applications may be submitted by the following: Potential grantees that are solo practice facilitators, organizations, or other restorative justice based entities are highly encouraged to submit applications for funding. Tax-exempt organizations under Section 501 (c)(3) of the Internal Revenue Service Code and not classified as a private foundation under section 509(a) of the Code. Potential grantees can also submit applications through a sponsoring organization if the sponsor has 501 (c)(3) status, is not a private foundation under section 509(a), and provides confirmation of its willingness to act as the fiscal sponsor.

All applications will be evaluated based on criteria indicated in the application. The individual grants will range in size from \$100 to a maximum of \$1,000. Applications for this funding cycle will be due August 1, 2015. We plan to award additional grants in the Spring of 2016.

### **Purpose of Grants**

The PPRJC makes program / project, operating, and capacity-building grants to schools, restorative justice practitioners, and non-profit organizations whose work aligns with our mission and principles. The PPRJC supports any effort that has the potential to positively impact students, individuals, communities, businesses, organizations, or governmental systems in restorative justice practice/process. The requestor(s) must succinctly state how the project utilizes restorative justice or incorporates restorative justice principles as defined by the Pikes Peak Restorative Justice Council. Specific explanation should be articulated how this will be accomplished by the program or project. Applications will be available on the PPRJC website: [www.pprjc.org](http://www.pprjc.org).



**We do not consider funding request for:**

- Conference registration for individuals
- Reserve funds
- Political campaigns or lobbying efforts
- Fundraising events
- Programs, projects, schools and organizations that **do not** operate in El Paso, Teller and Pueblo Counties.

**Application Process**

The PPRJC invites proposals and makes grants twice yearly; once in the spring (February) and once in the fall (August.) Organizations are only eligible to apply for funding once a year.

**Step 1** - If after carefully reading our grant-making guidelines, you feel there is a strong match between your organization's work and the PPRJC priority areas, please contact us by submitting a letter of interest. We recognize the considerable time and effort spent by many non-profit organizations preparing materials for grants; thus we do not want you to prepare a full proposal for us unless there is a clear possibility of working together.

**Step 2** – The PPRJC will contact you about submitting a grant and if necessary schedule a meeting to learn more about your organization or project for which you are requesting funding. It is important to us to know more about your program or project before making a determination about a grant-making partnership.

**Step 3** – The PPRJC Grants Committee reviews proposals for each grant cycle during the month following the application deadline. We use this time to review all submissions, contact potential grantees for additional information.

**Step 4** - The Board of Directors makes final funding decisions for awards at our meetings held in August and February. Grant checks and award letters are issued and mailed out to those grantees that have been approved for funding. As a recipient of our grant funding it is required that the grantee state that “Your Organization” or (Project) is funded by a grant from the Pikes Peak Restorative Justice Council” on your marketing materials, or at least on the materials utilized by the project.



**Grant Cycle Calendar 2015/2016**

- The PPRJC considers grant applications in two cycles per year:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
→	<b>Feb. 1, 2016</b> Deadline for Full Proposals	Grantees Notified by <b>March. 1, 2016</b>	→	→	→	→	<b>Aug. 1, 2015</b> Deadline for Full Proposals	Grantees Notified by <b>Sep. 1, 2015</b>	→	→	→
<----- Letters of Interest accepted and reviewed year-round ----->											